

Our Lady Queen of Peace/ St. Margaret of Cortona
Pastoral Council Notes, November 18, 2024.

Attendees: Christopher Ajiduah; Kathy Barrans, Fr. James Belogi, Dcn. Joseph Brennan, James Dominelli, Barbara Dunigan, Michael Krahula, Ron Longo, Mark Malone, Fr. Anthony Onu, Frank Ranucci, Sue Rudzinski. Not present: Maureen Colose, Shirley Neet, JoAnn Stankavage, Linda Vaughn.

Meeting called to order at 6:30.

- Fr. Jim delivered the opening prayer.
- Faith Formation teachers Katie Grogan and Donna Simone attended. Katie is a part time secretary at SMS and teaches 1st to 8th graders. She has 27 students preparing for First Communion and has another 40 middle school students in Faith Formation as well. Donna works at both SMS and STG and teaches about 60 9th and 10th graders, 34 of which are preparing for Confirmation.

Discussions.

- Building & Grounds- Frank told us that Spectrum had installed the fiber optic cables for IT, the phones and security cameras. He was hoping that Spectrum would hook the system online as early as 11/19/24. Instead of having a Spectrum rep on site to train how to use the new phone system they instead provided a training video. Donna Denny was very helpful in setting up VM scripts with Frank. Two bids to update our electronic door locking system were obtained (\$8800 Wolfe Security and \$4500 Imperial Security). In addition, the keypad lock on the door between the office and the gym also needs replacement. A new keypad would cost \$600, but a new card sytem would cost \$400. The card system was judged a better option and Fr. Jim recommended 10 cards would be needed. The security camera memory updates every 30 days and Dcn. Joe said that the moniter screens are in Donna Dennys office. Frank said that the Spectrum policy is to bill from the date that the phones are delivered (October) but not necessarily connected online, and that he will be contesting that \$800 bill because Spectrum is over a month late in connecting online. He added that 2 new laptops were bought for Donna Denny and Karen Vitigliano. As an example of routine maintenance, the metal door and hinge to the nursery was repaired at a cost of \$700. Ron commented that the new parking lot and guardrail at SMC was well done and looks very good, and

those who have also been there agreed.

- Communications- Jim copied the Diocese Of Rochester census form which we can be change for our use, and that putting an effective census into use may take 6 months. A new parish registration form when finalized, can be left in the pew for people to complete if they would like to join our parish. Dcn. Joe has noticed a number of new people attending services who could use the registration form to join the parish. Chris noted that a shorter census form would result in more people completing it. Fr. Anthony suggested combining the registration and census form for the same reason. Fr Jim said that a "yes" or "no" field should be included for people to check if they want to subscribe to the Evangelist. Jim and Barb are working on a new welcome packet including a welcome letter and a list of ministries as well as an introduction to the faith pamphlet. This would be provided to those who complete the registration form. Jim provided the QR code for our parish which can be put on the registration form and also posted in the vestibule. The electronic giving program was then brought up. Fr. Jim said that people are still in the electronic giving program. Barb said she does not know how many people are still in it, but would guess less than 10. The egiving service dropped out of favor because it is not compatible with the PDS church database. Donations cannot be uploaded to a donor's file (this means a letter reflecting the donation cannot be programmatically generated). For the balance of the council meetings, Jim recommended that the committees have the chance to meet from 6:30 to 6:45 on the Pastoral Council meeting nights instead of having separate meetings during the week. Jim also introduced the use of metrics which is the capturing of how many visits that our website receives and from people which can possibly be used to increase visits to our parish website..
- Education / Faith Formation- Joann unable to attend tonights meeting but can update us when she is next with us.
- Prayer & Worship- Shirley was unable to attend tonights meeting but had asked me to mention her hope that if we have left over "33 Days To Eucahristic Glory" books, that we could give them to the Mohawk Valley members. Kathy has printed 69 new parish prayer cards. It's estimated that 200 cards for OLQP & 100 cards for SMC will be needed. 12/04/24 has been chosen as the first day to begin using the new prayer cards. Sue said that the lectors need to be informed of this, and the new prayer card should be left in the ambo for the lector to use. Kathy typed a Mass introduction to be read by the lector which names the presiding priest and introduces the parish prayer. Mike suggested using "Let's pray it together." rather than "Let's read it together." Fr. Anthony suggested the parish

prayer be read at a set time before mass. Sue thought the best time for our parish community to pray our parish prayer would be when the priest leaves the priest's sacristy to go to the back of the church prior to processing to the altar to begin our celebration of Mass..

- Kathy delivered the closing prayer.

Announcements/ Reminder:

The next Confirmation at OLQP is today, Sunday 11/24/24 at 2:00PM. For those who are available please attend and bring your family if you can to show support for the candidates and their families.

Mark Malone, Recorder, 11/24/2024